

PRIVACY POLICY GHANA SOCIAL FUND

This is the privacy-policy of (Stichting) Ghana Social Fund. This document describes how personal data is stored, used and managed by Ghana Social Fund. In this document you can also read how Ghana Social Fund collects data in order to improve the website, by using cookies and Google Analytics.

Introduction

This privacy-policy describes the way in which (personal) data is collected, managed and used by Ghana Social Fund. In this document you will find an explanation on where the data is stored, how the data is used, and for which goals the data is stored and used. This document also describes your rights in relation to your personal data, and how to invoke these rights. This document can be changed, for instance, but not exclusively, when new legislation compels us to. Therefore it is wise to check this privacy policy regularly.

Ghana Social Fund

Ghana Social Fund is a fundraising organisation, aimed at raising funds (particularly in The Netherlands) and spending the raised funds on social projects in Ghana. Think for instance of projects aimed on paying school fees for Ghanaian children, realizing or contributing to empowering the social well-being of Ghana, and projects to improve healthcare and sanitary in Ghana.

There are situations in which your personal-data is collected by Ghana Social Fund. Therefore, it is good to know how this data is managed, and how to invoke your rights concerning your personal data. This document describes this, if you still have questions concerning the collection, use and management of your personal data by Ghana Social Fund please get in contact via: ghanasocialfund@gmail.com | 06 - 37296729.

Cookies

The website of Ghana Social Fund is build on Wix.com. All websites made on Wix.com use cookies. Cookies are small pieces of data stored on a site visitor's browser, used to keep track of movements and actions on the website.

There are two types of Cookies, both are used on the website of Ghana Social Fund:

Session (Transient) cookies: These cookies are erased when you close your browser, and do not collect information from your computer. They typically store information in the form of a session identification that does not personally identify the user.

Persistent (Permanent or Stored) cookies: These cookies are stored on your hard drive until they expire (i.e. they are based on a set expiration date) or until you delete them. These cookies are used to collect identifying information about the user, such as Web surfing behavior or user preferences for a specific site.

Google Analytics

The website of Ghana Social Fund collects data in order to improve the website. We use Google Analytics in order to do this. This data is anonymous and is not linked to your personal-data. Think for instance of information on your time spent on the website, or the pages you frequently visit. Data collected by Google Analytics is stored on the servers of Google.

Which personal-data does Ghana Social Fund collect?

Ghana Social Fund collects the following personal-data:

- Name
- Telephone-number
- E-mail account
- Banking account

Purpose of collecting personal-data

Ghana Social Fund collects and manages personal-data for different goals. These goals are explained below.

1. Get in contact

Your personal-data will be collected if you take up contact with Ghana Social Fund via the contact-form on the website or via mail. In the online contact-form we only ask for the necessary data to get in contact with you. such as; name or company-name, and e-mail address. Ghana Social Fund uses this data to get into contact with you.

2. Fundraising

Your data will be collected for fundraising activities. For instance delivering newsletters, promoting Ghana Social Fund, to carry out marketing-goals and other messages concerning fundraising.

3. Donations

If you donate to Ghana Social fund, we collect and manage your personal-data, for instance your name, and banking-data. If you donate on our website via iDeal or Paypal, we manage your personal data and banking-data in order to carry out the donations. Data of donators is used to carry out donations, to inform you on donations, to send newsletters and to inform you on activities and events of Ghana Social Fund, to promote Ghana Social Fund and to carry out marketing-goals.

Receivers

De personal-data Ghana Social Fund collects and stores is managed by:

1. Gmail

The email of Ghana Social Fund is hosted by Gmail. If you take up contact via the online contact-form or via e-mail, those emails will be stored on the servers of Gmail.

2. Google Drive

The personal data of donators, and people who got into contact by donating, via the online contact form, e-mail or otherwise is stored on the servers of Google Drive.

3. Wix.com

If you take up contact via the online contact form, your personal-data, for instance your name and e-mail address is also managed by Wix.com and stored on the servers of Wix.com.

4. GoDaddy

The website and back-ups of the website of Ghana Social Fund are hosted by GoDaddy. Data you leave on the website is stored on the servers of GoDaddy.

Storage period

Personal-data is stored for a longer time by Ghana Social Fund, but never longer than necessary to carry out our activities, unless we have to store them for longer on the base of legislation or law.

1. Mail

If you take up contact with Ghana Social Fund by mail, the personal-data you include in those mails, for instance; (company)name, telephone number and email address are stored on the mailserver. Those mails will be stored for a maximum of ten years. The personal data which you include in those mails will also be stored on the donators-list which is located on Google Drive. This data is stored until you ask Ghana Social Fund to have it deleted, we try to react within one week.

2. Contactform

If you get in contact with Ghana Social Fund via the online contact-form, the personal data you have to fill in on the form (name and e-mail adress) and the personal data you include in your message, like (company)name and telephone number will be stored on Google Drive. This personal data will be stored until you ask Ghana Social Fund to have it deleted, we try to react within one week.. The contact-form automatically sends a message to our e-mail account with the content of your message and the personal data mandatory to fill in on the contact-form, those e-mails will be stored for a maximum of ten years on Google Mail.

3. Donators

If you donate to Ghana Social Fund by Ideal, Paypall or (internet)banking, than the personal-data, banking-data, and the personal-data you include, for instance your (company)name, telephone number, e-mailadres and banking-data will be stored on Google Drive. This personal-data will be stored until you ask Ghana Social Fund to have it deleted, we try to react within one week.

Security

No hard-copy will be made of your personal-data. Your personal-data will only be managed in the software mentioned above. The personal-data managed by Ghana Social Fund or third parties, is only accessible via the software mentioned above and are secured with a password. The devices used to open data en use the systems mentioned above are also secured by a password and/or fingerprint scan. The number of devices which have access to your personal data will be limited to the necessary devices for our organization to function. Your visit to our website is secured by a SSL-certificate. This means your connection to our website is private. U can recognize this security by the green locker left of the url.

Your Rights

1. Right of inspections

You have the right to request your data at all times that has been recorded and saved with Ghana Social Fund. You can do this by contacting Ghana Social Fund via e-mail or Telephone. Upon your request you will receive an overview of your data.

2. Right to rectifications

In case your data is not correct or details have been changed, you have the right to have this rectified by Ghana Social Fund.

3. Right to Transfer

In case you need the stored data from Ghana Social Fund because of a transfer to another party of service, you have the right to request for a data transfer. Herein, Ghana Social Fund is obligated to transfer all requested data to the other party.

4. Right of removal

In case you no longer wishes for Ghana Social Fund to register your data, you have the right to have your data deleted.

5. Right to submit a complaint

You have the right to submit a complaint to the Dutch Data Protection Authority if you do not feel that Ghana Social Fund is handling your data correctly.

6. Right to stop data usage (objection)

In case you do not longer desire the use of your data by Ghana Social Fund, you have the right to have Ghana Social Fund stop using your data. The use of these rights can be executed by sending an e-mail to ghanasocialfund@gmail.com. We aim to respond within a week.

Duties

Ghana Social Fund manages personal-data on the base of a justified cause, namely, a social cause. Think for instance of raising funds in order to set up, or contribute to, social projects in Ghana. Your personal data will never be sold to third parties. The personal data we manage and store is the minimum data required in order to raise funds, get into contact or to achieve the (marketing)goals of Ghana Social Fund. If this data would not be managed and stored by Ghana Social Fund, the organisation would not be able to function. If it would be necessary for Ghana Social Fund to share your personal-data with other parties than the ones named in this document, than Ghana Social Fund will always ask your permission first. Ghana Social Fund preserves the right to publish your data when this is legally required or when Ghana Social Fund assumes its justified in order to meet a legal request or proces, or in order to protect and preserve the rights, property and security of Ghana Social Fund. We will always hold your right to privacy in the highest regard. If you have any questions concerning this privacy policy, please take up contact with Ghana Social Fund via:

ghanasocialfund@gmail.com | 06-37296729